

Think SAFETY

(Source - Worker Safety Series #3220-10N, OSHA, 2004)

The following checklist may help you take steps to avoid hazards that cause injuries, illnesses and fatalities. As always, be cautious and seek help if you are concerned about a potential hazard:



General Safety:

- ☐ Exposed or open loading dock doors and other areas where employees could fall 4 feet or more or walk off are chained off, roped off, or otherwise blocked.
- ☐ Floors and aisles are clear of clutter, electrical cords, hoses, spills and other hazards that could cause employees to slip, trip or fall.
- ☐ Pallets, racks and shelving are in good condition.
- ☐ Proper work practices are factored into determining the time requirements for an employee to perform a task.
- ☐ Employees performing physical work have adequate periodic rest breaks to avoid fatigue levels that could result in greater risk of accidents and reduced quality of work.
- ☐ Newly-hired employees receive general ergonomics training and task specific training.
- ☐ The work zone is well ventilated.
- ☐ Employees are instructed on how to avoid heat stress in hot, humid environments.
- ☐ Employees are instructed on how to work in cold environments.
- ☐ The facility makes use of lockout/tagout procedures.
- ☐ All exits are clearly identified.
- ☐ Storage areas are kept free from accumulation of materials that could lead to tripping, fire, explosion, or pest infestations.
- ☐ All hazardous materials containers are properly labeled, indicating the chemical's identity, the manufacturer's name and address, and appropriate hazard warnings.

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